



Vocational Rehabilitation Counselor

Wichita, KS

JOB TITLE: Vocational Rehabilitation Counselor

REPORTS TO: Program Director

LOCATION: Wichita, Kansas

DESCRIPTION SUMMARY

Reporting to the Program Director supports the Vocational Solutions Program(s). Performs case management and vocational rehabilitation counseling activities with injured/ill workers to maintain an employer/employee relationship during the recovery period. Acts as liaison among employee, supervisor, medical professionals, Third Party Administration (TPA) and external rehabilitation professionals. Specific tasks may include screening and referral; intake interviewing; vocational plan development; implementation and monitoring; job analyses; recommendation regarding types of job placement; accommodation and follow up.

PREFERRED EXPERIENCE/EDUCATION

- Master's Degree in Vocational Rehabilitation Counseling preferred.
- State Labor and Industries registration required.
- Minimum four (4) years' experience in vocational rehabilitation counseling.
- CRC or CIRS required. (If counselor meets minimum requirements for acquiring, time will be allowed to do so).
- Leadership/people skills experience.

DUTIES AND RESPONSIBILITIES

- Performs case management for injured/ill workers to determine placement options, barriers and obstacles.

- Acts as liaison among employee, health care provider, Boeing Medical, Corporate Insurance, supervisor and TPA to facilitate Vocational Solutions. As business partner with case coordinators and TPA, coordinates services on difficult or complex case management issues.
- Member of interdisciplinary team with medical staff, TPA, employer, community health care provider, and internal/external rehabilitation professionals to support and promote employee Vocational Solutions.
- Provides Vocational Solutions education and rehabilitation counseling services to injured/ill employees.
- Provide program education, training, and communication awareness to staff and representatives from the following: personnel; line management; union; medical; human resources; safety; administration; TPA; and insurance.
- Conducts job analyses for identifying potential job placements, necessary accommodations, potential job restructuring, assist communication with medical community in accident prevention.
- Develops, implements, monitors and follows-up individualized Vocational Solutions plans.
- Provides expert opinion related to placement for injured/ill workers to the Medical Placement Review Board
- Completes required documentation on placement activity, follow-up, job analyses, and other actions.
- Promotes and participates in the development and implementation and continuous improvement of Vocation Solutions program(s) activities.
- Coordinates and facilitates discussion with Corporate Insurance and TPA for monthly claims review meeting.
- Assures compliance with related laws including: ADA, Workers' Compensation, union contracts, etc., in planning and providing placement services to injured/ill workers.
- At the direction of the Program Director, report to other locations on a case-by-case situation.

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